**Sage School**

# **Employment Application**

## Full name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Last First Middle

Application date\_\_\_\_\_\_\_\_\_\_ Date available\_\_\_\_\_\_\_\_\_\_

Present address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­\_

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Length of time at this address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: Days(\_\_\_)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Evenings (\_\_\_)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell(\_\_\_)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Preferred method of contact\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Position Desired:**

Please indicate the employment opportunity(ies) for which you are applying.

Classroom teachers must have an Education Degree.

( )full time teacher ( ) part time teacher ( ) parapro ( ) substitute

How did you learn about the position for which you are applying?

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Christian Background:**

What is your present Church affiliation? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Are you presently a church member in good standing? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Years ?\_\_\_\_\_\_

In what church activities are you involved and with what degree of regularity?

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How do you feel about teaching children to pray and leading children in prayer?

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How do feel about leading your coworkers in prayer?

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Describe your routine of personal Bible study and prayer.

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**Professional Qualifications:**

Degree Date received Major Issuing Institution

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Cumulative grade point average Bachelor’s\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Graduate work \_\_\_\_\_\_\_\_\_\_\_\_

List your employment experience that relates to the position you applied for.

 School Name Position Held Dates

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**Professional Credentials**:

Do you have a current teaching certificate? \_\_\_\_\_\_\_\_\_What state? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What level? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Valid until \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Do you have an ACSI teaching certificate? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_What level? \_\_\_\_\_\_\_\_\_\_

 Valid until \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If you do not hold a certificate what requirements do you lack? \_\_\_\_\_\_\_\_\_\_\_\_\_

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List any conferences or seminars that you have led or participated in recently.

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**Personal Philosophy:**

Why are you seeking employment with Sage School ?

What do you consider to be the proper classroom atmosphere for learning?

What is your philosophy of discipline?

Why would children want to come to your classroom everyday?

What do you feel are your strengths?

What do you feel are your weaknesses?

**Personal References:**

Do not list family members or relatives as references.

Give two references that are qualified to speak on your spiritual experience and Christian service.

#### Name Address Phone Position\_\_\_\_\_\_\_\_\_\_\_\_

#### \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

#### \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Give two references that are qualified to speak on your professional training or experience which applies to the job for which you are applying.

#### Name Address Phone Position\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Background Information:**

Are you over 21 years of age?\_\_\_\_\_\_\_no \_\_\_\_\_\_\_\_yes

Have you ever been accused, convicted of or pled guilty to a crime, either misdemeanor or a felony including but not limited to drug related charges, pornography, child abuse, other crimes of violence, other crimes against children, theft or motor vehicle violations?

 \_\_\_\_\_\_\_\_no \_\_\_\_\_\_\_yes If yes, please explain\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please list any additional addresses where you have resided in the past five years:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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### Complete Employment History

Are you currently under contract with any other educational institution or private company?

\_\_\_\_\_\_no \_\_\_\_\_yes, If yes, please explain\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Have you ever served in the military? \_\_\_\_\_ If yes what type of training or education

did you receive? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please start with your most recent employers and work backward for the past five years.

Position\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Dates of employment\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Supervisor’s name and phone number\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Reason for leaving\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Position\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Dates of employment\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Supervisor’s name and phone number\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Reason for leaving\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Position\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Dates of employment\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Supervisor’s name and phone number\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Reason for leaving\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Volunteer Experiences:**

Please list any relevant volunteer experience including the duties you performed and the dates of service.

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### Waiver and Consent:

I understand that Sage School does not discriminate in employment practices against any person because of race, color, national or ethnic origin gender, age or qualified disability.

I hereby certify that the facts set forth in this application process are true and complete to the best of my knowledge. I understand that falsification of any statements or a significant omission of facts may prevent me from being hired or if hired, may subject me to immediate dismissal regardless of the time elapsed before discovery. If I am released under these circumstances, I further understand and agree that I will be paid and receive benefits only through the day of release.

Since I will be working with children, I understand that I must submit to a background check. I understand and agree that any offer of employment that I may receive from the school is conditional upon the receipt of the background information. The school may refuse employment or terminate conditional employment if the school deems any background information unfavorable or that it could reflect adversely on the school or on myself as a Christian role model.

**Authorization to Release References:**

I authorize Sage School to thoroughly interview the primary references which I have listed, and secondary references mentioned through interviews with primary references, or other individuals who know me and have knowledge regarding my testimony and work record. I also authorize the school to thoroughly investigate my work records and evaluations, my educational preparation, and other matters related to my suitability for the position.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports and other information related to my life and employment without giving me prior notice of such disclosure. In addition, I hereby release the school, my former employers, references and all other parties from investigation or disclosure. I waive the right to ever personally view any references given to the school.

I understand that this is only an application for employment and that no employment contract is being offered at this time.

I certify that I have carefully read this waiver and entire application and I am fully aware of its’ contents. I sign this consent freely and under no duress or coercion.

Signature of applicant date

Sage School

 800 Satellite Blvd, Suwanee GA 30024

Phone 678-318-3588, fax 678-541-5132